

**ARTHINGWORTH PARISH COUNCIL**  
**Minutes of the Meeting held on Tuesday 2<sup>nd</sup> July 2019**

**Present:-** Councillors Sue Handy (chairman), Michael Kennedy, Lesley Sanderson Georgina Read, Bernadette Kennedy, Kate Morse (for the latter part of the meeting)

**Apologies:-** None

**Attendees:-** Mr & Mrs Harris

**Updates from County Cllr.:-** None

**District Cllrs:-** None

**Comments from The public:-** 1) The grass by the pumping station has not been cut. Cllr. Handy to ask Tim Taylor.

**Previous Minutes:-** It was proposed and seconded that the minutes of the meeting held on Tuesday 7<sup>th</sup> May be approved and signed with the following amendment:-  
The 5 memorials are to be made of evergreen granite, 2 will have photos (1 with dogs), 1 will have a tractor design, all will have flower holders and gold lettering inscriptions (to be advised later)

**Matters Arising:-** a) Burial Ground Registration – Wartnabys are arranging for a plan to be prepared showing the right of way and are checking a title point from the Land Registry. Many reminder emails sent and a telephone call received from them apologising for the delay. The clerk to keep chasing.

**Declarations of Interest:-** None

**Finance:-** a) It was proposed and seconded that the following invoices be paid:-

02/07/2019	LEICS GARDENS (A/M 3 CUTS)	301	210
02/07/2019	EON MAIN (A/M/J)	302	37.64
02/07/2019	LEIC GARDENS (JUNE - 2CUTS)	519	140

\*Note – 2 cheques (301 & 302) from the new cheque book used in error.

b) Receipts £500 from Harborough Stone re Hillier memorials

**Clerk Salary Review:-**

The clerk provided information and documents in order for the council to reach an informed decision.

The clerk and members of the public left the room before the discussion.

After discussion the council agreed the clerk's hours should change from 2.14 per week to 4 hours per week backdated to 1<sup>st</sup> July. This is the number of hours recommended by SLCC (Society of Local Council Clerks) for a council with bi-monthly meetings.

The clerk to write a new contract for signature at the next meeting.

An annual salary review to take place at each Annual Meeting.

**Planning Applications:-**

**New Applications:-** None

**Decisions from Daventry District Council:-**  
**DA/2019/0246**

**Daffodils Outdoor Nursery, Braybrooke Road, Arthingworth**  
**Change of use from storage building to additional classroom to nursery school**

Planning permission has been granted with the following conditions:-

- 1) Development begun within 3 years
- 2) Development to be in accordance with the submitted plans

The full conditions and reasons for decisions made by Daventry District Council can be found on the DDC website:- [www.daventrydc.gov.uk](http://www.daventrydc.gov.uk) and following the 'Planning Application Search' Ink.

**Other Planning Matters:-**

None

**Village Maintenance:-**

Street Doctor has now been replaced by FixMyStreet. All outstanding items to be re-entered to the new system.

- 1) Drains and gullies along Kelmarsh Road between Church Farm and the River Ise are blocked. The problem may be due to silting at the river end where the water discharges. Clerk to report.
- 2) Potholes along Oxendon Road – numerous potholes marked with white paint some months ago but not repaired. Clerk to report.
- 3) Pothole outside New House. Clerk to report.
- 4) Braybrooked Road – planings required at the side of the road. It is very hazardous to vehicles. Clerk to report.
- 5) Cllr. Kennedy to put a note in the newsletter asking residents to respect the 'Keep this junction clear' sign on the Kelmarsh Road / Oxendon Road junction.
- 6) The clerk to try and ascertain which passing places on Braybrooke and Desborough Roads are maintained by Highways.
- 7) Cllr. Handy met with Richard Woodhouse of Highways to discuss road gritting. It was established that the road would be gritted from the A508 through the village and through to Desborough.
- 8) Grass Cutting - Various comments and complaints were received regarding the contractors. To be reviewed in November.

**Path Clearing:-**

Cllrs. to ask residents to be asked to ensure hedges etc. are cut back and do not encroach onto the footpath.

**Speeding on Oxendon Road:-**

A letter was received from a resident raising concerns regarding the speed some vehicles are travelling up and down Oxendon Road. There are many young children in the area who play in their gardens, on The Green and on the road and it is becoming a dangerous situation.

The clerk to contact Highways to request a solution. Possibly hazard sign showing Slow – Children Playing.

**Adoption of Data Protection**

**Documents:-**

It was unanimously agreed to adopt the following documents:-

- a) Data Protection Policy
- b) Subject Access Request Procedure
- c) GDPR Security Compliance Checklist
- d) Records Retention Policy
- e) Data Breach Policy

**Consultations:-**

None

**Correspondence:-**

**Circulated by email:-**

- 1) NCALC mini updates
- 2) DDC Media Releases as appropriate to the PC
- 3) Parish and Town Council meeting on 13<sup>th</sup> June
- 4) From DDC - Government says yes to two new unitary council in Northamptonshire
- 5) Highways schedule of works programme – to be forwarded whenever received.

**At meeting:-**

- 1) From NCC re Wormslade Biogas Plant - I have received written notification that the initial engineering works, which include the topsoil removal and concrete base for the site office, will commence on Monday 17 June 2019.
- 2) A letter from Mr. & Mrs. Harris was received regarding concerns over the proposed Open Air Cinema arrangements. Also concerns regarding the access track which has a condition attached regarding a time limit.

This event has now been cancelled.

- 3) Clerks and Councils Direct – to be circulated.
- 4) A letter received from Stamps regarding a memorial for Mr. Mark Collier to be Grey Granite with an inscription. This was agreed. £150 to be forwarded from stamps.

**Any Other  
Business:-**

- 1) The burial ground to be a permanent item on the agenda.
- 2) Co-option of new councillor to be on the next agenda.

**Date of next  
meeting:-**

Tuesday 3<sup>rd</sup> September 2019 to be held in the village hall commencing at 8pm.

**Meeting closed at 9.30pm**