**Arthingworth Neighbourhood Plan Advisory Committee Meeting**

**Meeting held on Tuesday 1st March 2022**

**In the village hall**

**Present:-**

Gary Kirk (Your Locale),

Lynne Partridge (Clerk),

Lesley Sanderson – Chairman (Housing)

John Harris (Environment)

Tony Sanderson (Community)

Gary Lunt (Community)

Bernadette Kennedy (Housing)

Grace Harris (Environment)

Cecile Irving-Swift (Housing)

Charles Irving-Swift (Environment)

Graham Robinson (Environment)

Sue Handy (Environment)

**Apologies:-** Harley Brown-Keech (Environment), Michael Kennedy (Housing)

**Declarations of Interest** None

**Minutes of Previous Meetings**

Minutes of 8 previous virtual meetings were circulated and it was agreed that the minutes were an accurate record of the meetings and the chairman duly signed them. This was the first opportunity at a face to face meeting so sign them.

**Draft Neighbourhood Plan:-**

1) The Plan should be easy to read even though it is planning document.

2) It should be ensured that the framework for 20/21 has been properly referenced.

3) A landowner site meeting has been held and an update was given to the meeting. A discussion took place regarding the proposed housing and a further discussion will take place with the landowner. The outcome will be circulated by email with no need for a meeting.

4) The Design Guide (Housing) will need another look to ensure it is properly referenced to present legislation.

5) Environmental (Page 48) – there was a discussion regarding Renewable Energy infrastructure. It was decided not to be too specific as it can always be revised.

6) It was agreed that it was in order to name individuals in the document.

7) The photo of the meeting will be removed.

**Process from Here:-**

1) After completion of the document there will be a statutory six week period of consultation which will include an Open Event.

2) The event to be widely advertised – leaflets through each door. The draft plan to be available for everyone to look at. Possibly put on to the website.

3) The document should be ready to be sent to WNC for screening very soon – as soon as the housing site is agreed.

4) It was noted that every comment has to be logged and responded to,

5) After discussion it was decided to hold the Open Event on Saturday 23rd April between 10 – 12.30 in the Village Hall.

6) After this period of consultation the document will be sent to the Local Planning Authority who will publicise the document for a further 6 weeks and will ensure it complies with all the necessary statutory conditions.

 7) The document will then be formally submitted to the LPA.

**Funding Update:-**

The second grant has now been spent. A new grant has been applied for and has been accepted.

**Date of Future Meetings:-** Open Event Saturday 23rd April 10 – 12.30 in the village hall. Any other meetings to be arranged.

Meeting closed at 8.50pm